

Garforth Academy is a member of the Delta Academies Trust group which operates a number of academies in the Yorkshire region and North of England.

The Admissions Authority for Delta Academies is the Board of Directors who act as part of a co-ordinated scheme with the local authority.

### **In Year Applications**

All applications outside the normal admission round should be made using an in-year application form which can be obtained from Leeds City Council Admissions, via the link below. Leeds City Council admissions will then notify all preferenced schools.

[School admissions \(leeds.gov.uk\)](https://www.leeds.gov.uk/schooladmissions)

Garforth Academy will notify you directly if a place is available. We will aim to do this within 10 school days but **must** do this no later than 15 days after receiving the application.

If your application for an In-Year Transfer place is refused, you have the right to appeal against the decision. If you would like to appeal, you should complete the appropriate Leeds City Council appeal form. The form can be found on Leeds City Council's appeals webpage:

[www.leeds.gov.uk/schoolappeals](https://www.leeds.gov.uk/schoolappeals)

Where a vacancy arises, places will be offered from the waiting list based on our published oversubscription criteria